

## **Our Charges Explained**

### **Mediation Information and Assessment Meeting - MIAM**

Before an application can be made to court, you are now required to attend a MIAM meeting to see if mediation can resolve your difficulties, rather than going to court. The meeting will be 45-60 minutes.

The fee for this meeting includes:

- Taking all necessary background information on your situation to enable us to assess suitability for mediation
- Screening for domestic abuse/child protection issues if applicable as part of our suitability assessment
- Explaining the mediation process and its benefits as well as other options that might be available to you
- Signposting you to any other organisations if applicable
- Explaining the mediation fees
- Contacting the other party to mediation if applicable to see if they will engage with mediation
- Signing your court form if you need us to in the event that mediation is not proceeding or is attempted but breaks down.

**The charge for the MIAM is £150 plus VAT (£180) per person, per session and can take place via Zoom or in person at our office.**

### **Certification for Court proceedings (if required)**

If you decide to make an application to Court, you may be required to get an accredited mediator to certify your attendance at a MIAM or that mediation is unsuitable, or that you tried mediation and it broke down. All of our Mediators are authorised to issue this certification, on production of the relevant form by you (the court can provide you with the form you need).

**The charge for Certification for Court Proceedings is £50 plus VAT in the event that the certification is to be issued without you having paid for a MIAM.**

## **Mediation Sessions**

Mediation sessions are usually scheduled for 90 minutes. Your appointment letter should clarify this, but our Administration Team can also do so if this is unclear.

**The charge for each session (via video call (Zoom) is £260 plus VAT (£312) per person, per session.**

**The charge for each session (in our office) is £300 plus VAT (£360) per person, per session.**

Payment is expected prior to each session. You can pay by bank transfer or over the phone by debit card or credit card.

Mediation work is undertaken within a mediation session and we would expect you to leave any issues arising to be dealt with in a session if they cannot be resolved between you directly. We reserve the right to charge for any non-routine work that your mediator has to carry out on your file outside of a session so please be mindful of this when communicating with us.

**Where this applies our charges are £120 per hour per person, with non-routine emails sent and telephone calls being charged at the rate of £12 plus VAT per person.**

## **Child Consultations**

Child consultation as part of the mediation process takes place with the Mediator and child but with neither parent present. These sessions are usually shorter than mediation sessions – typically around 45 – 60 minutes. Please note there may be an additional charge for travel if the meeting takes place away from our office. This will be agreed in advance with your mediator.

**The charge for a child consultation is £160 plus VAT (£192) per parent per meeting.**

## **Summary of Law and Options**

There may be a point in the mediation process where you would like the mediator to provide a summary of some legal information relevant to your case (not legal advice) and the options available to you or possible areas where you might be able to reach a compromise. This is particularly useful if you wish to take legal advice during the mediation process.

**The charge for drafting a Summary of Law and Options is £150 plus VAT (£180) per person.**

### **Parenting Plan**

A parenting plan is a detailed document signed and agreed by both parents which deals with all aspects of co-parenting and decision making, as well as how the children share their time.

**The charge for drafting a Parenting Plan £150 plus VAT (£180) per person.**

### **Mediation Summary & Open Financial Statements**

At the end of the mediation process, if agreement is reached, your Mediator will prepare a Mediation Summary setting out the proposals reached. In financial cases, this will often also include an Open Financial Statement setting out the financial disclosure provided by both parties in the mediation and any supporting documents. These documents are important and often required by solicitors who are advising you at the end of the process.

**All charges below apply per person.**

- **Laceys Mediation to provide a Mediation Summary is £150 plus VAT (£180)**
- **Laceys Mediation to provide the Open Financial Statement is £150 plus VAT (£180)**

**We reserve the right to charge for post that needs to be sent by recorded/special delivery.**

### **Money on Account**

Monies may be held to cover costs and/or other fees which may arise during the conduct of the mediation [including cancellation fees]. Any excess funds will be refunded to you at the conclusion of the matter.

### **Cancellation Charges**

**A session cancelled at less than two working days notice, except in cases of genuine emergency, may be charged for at the rate of £82.50 plus VAT.**