*We want to hear about your academic journey and work experience. Please share your education details, including grades (down to % for each unit at degree level), legal work experience, and employment history. If these aren't in your CV, you can include them within this form.*

|  |
| --- |
| **Qualifying Work Experience** |
| Applying for Qualifying Work Experience commencing Autumn \_\_\_\_\_\_\_\_\_ (year) |
| Dates which you are NOT available for interview \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |  |
| --- | --- | --- |
| **Personal Details** | | |
| Surname: | Forename(s): | |
| Dr/Mr/Mrs/Miss/Ms/Mx: | Nationality:  Do you require a training or work permit? | |
| Permanent address (including post code):  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Term-time address (including post code):  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Please circle the months you can be contacted here;  Jan Feb March April May June  Jul Aug Sept Oct Nov Dec | Please circle the months you can be contacted here;  Jan Feb March April May June  Jul Aug Sept Oct Nov Dec | |
| A yellow envelope with a white sign inside  Description automatically generated  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **Personal** | | |
| Have you been convicted of any offence (including motoring offences) or had any judgement made against you by a court? | | YESD  NO |
| If yes, please provide details: | | |
| Have you ever been subject to a petition for bankruptcy or proposed a voluntary arrangement to creditors? | | NO  YESD |
| If yes, please provide details: | | |
| Have you previously applied to, or worked at, any Laceys office (including work experience)? | | YESD  NO |
| If yes, please provide details: | | |

|  |  |
| --- | --- |
| **Languages** | |
| Please indicate proficiency on a scale of 1 to 5 (1 = basic knowledge and 5 = fluent) | |
| Language(s) | Proficiency |

|  |  |
| --- | --- |
| **Roles and Responsibilities (outside of work and studies)** | |
| Please share an overview of your main hobbies and interests, including any voluntary work and positions of responsibility. | |
| **Further information** | |
| What influenced you to apply to Laceys? | |
| Can you share the story behind your career choice? | |
| How will you add value to our firm? | |
| Explain your role in a project or event by detailing the challenges you faced and how you ensured its success. | |
| What is something you would like to change about Laceys? | |
| **Employment/Academic Referees (please give two)** | |
| UNIVERSITY  Name  Address  Telephone | OTHER (eg previous employer or PgDL/LPC if applicable)  Name  Address  Telephone |
| How did you hear about Laceys? (please give details where applicable)  Publication \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Personal recommendation (name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Internet Search Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

Results Record

In the event that your CV does not contain a breakdown of your academic results, please complete the records below.

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Secondary Education** | | | | | | | | | | | |
| School(s) attended | | | | | | | From To | | | | |
| GCSE or equivalent examinations taken (please list all attempts) | | | Grade | Date | | | GCSE's Continued | | | Grade | Date |
| A-Level or equivalent examinations taken (please list all attempts) | | | Grade | Date | | | A-Levels continued | | | Grade | Date |
| **Further Education** | | | | | | | | | | | |
| University | | | | | | From To | | | | | |
| Degree subject | | | | | | Class expected  Class obtained | | | | | |
| 1st year subjects & results | | 2nd year subjects & results | | | | 3rd year subjects & results | | | 4th year subjects & results | | |
| **Law Society Examinations** | | | | | | | | | | | |
| PgDL (CPE) | From To | | | | Where | | | Results | | | |
| LPC | From To | | | | Where | | | Results | | | |
| SQE 1 | From To | | | | Where | | | Results | | | |
| SQE 2 | From To | | | | Where | | | Results | | | |

*I confirm that I am aware that the information contained in this document will be held on the firm's database for*

*internal use only. I also confirm that the details are true and complete to the best of my knowledge.*

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return your completed application form with results record (if necessary) and curriculum vitae either by:**

**Email to:** [**g.freeman@laceyssolicitors.co.uk**](mailto:g.freeman@laceyssolicitors.co.uk)**; or**

**Post to: Gemma Freeman, Laceys Solicitors, 9 Poole Road, Bournemouth BH2 5QR**