*We want to hear about your academic journey and work experience. Please share your education details, including grades (down to % for each unit at degree level), legal work experience, and employment history. If these aren't in your CV, you can include them within this form.*

|  |
| --- |
| **Qualifying Work Experience**  |
| Applying for Qualifying Work Experience commencing Autumn \_\_\_\_\_\_\_\_\_ (year)  |
| Dates which you are NOT available for interview \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Personal Details** |
| Surname: | Forename(s): |
| Dr/Mr/Mrs/Miss/Ms/Mx: | Nationality:Do you require a training or work permit? |
| Permanent address (including post code):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Term-time address (including post code):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Please circle the months you can be contacted here;Jan Feb March April May JuneJul Aug Sept Oct Nov Dec | Please circle the months you can be contacted here;Jan Feb March April May JuneJul Aug Sept Oct Nov Dec |
| A yellow envelope with a white sign inside  Description automatically generated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Personal** |
| Have you been convicted of any offence (including motoring offences) or had any judgement made against you by a court?  | YESDNO |
| If yes, please provide details: |
| Have you ever been subject to a petition for bankruptcy or proposed a voluntary arrangement to creditors? | NOYESD |
| If yes, please provide details: |
| Have you previously applied to, or worked at, any Laceys office (including work experience)? | YESDNO |
| If yes, please provide details: |

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| **Languages** |
| Please indicate proficiency on a scale of 1 to 5 (1 = basic knowledge and 5 = fluent) |
| Language(s) | Proficiency |

|  |
| --- |
| **Roles and Responsibilities (outside of work and studies)** |
| Please share an overview of your main hobbies and interests, including any voluntary work and positions of responsibility. |
| **Further information** |
| What influenced you to apply to Laceys? |
| Can you share the story behind your career choice? |
| How will you add value to our firm? |
| Explain your role in a project or event by detailing the challenges you faced and how you ensured its success. |
| What is something you would like to change about Laceys? |
| **Employment/Academic Referees (please give two)** |
| UNIVERSITY NameAddressTelephone | OTHER (eg previous employer or PgDL/LPC if applicable)NameAddressTelephone |
| How did you hear about Laceys? (please give details where applicable) Publication \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Personal recommendation (name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Internet Search Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Results Record

In the event that your CV does not contain a breakdown of your academic results, please complete the records below.

|  |
| --- |
| **Secondary Education** |
| School(s) attended | From To |
| GCSE or equivalent examinations taken (please list all attempts) | Grade | Date | GCSE's Continued | Grade | Date |
| A-Level or equivalent examinations taken (please list all attempts) | Grade | Date | A-Levels continued | Grade | Date |
| **Further Education** |
| University | From To |
| Degree subject | Class expected Class obtained |
| 1st year subjects & results | 2nd year subjects & results | 3rd year subjects & results | 4th year subjects & results |
| **Law Society Examinations** |
| PgDL (CPE) | From To | Where | Results |
| LPC | From To | Where | Results |
| SQE 1 | From To | Where | Results |
| SQE 2 | From To | Where | Results |

*I confirm that I am aware that the information contained in this document will be held on the firm's database for*

*internal use only. I also confirm that the details are true and complete to the best of my knowledge.*

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return your completed application form with results record (if necessary) and curriculum vitae either by:**

**Email to:** **g.freeman@laceyssolicitors.co.uk****; or**

**Post to: Gemma Freeman, Laceys Solicitors, 9 Poole Road, Bournemouth BH2 5QR**